

LICENSING COMMITTEE

MEETING TO BE HELD IN CIVIC HALL, LEEDS, LS1 1UR ON
FRIDAY, 20TH MAY, 2016 AT 10.00 AM

MEMBERSHIP

N Buckley	Alwoodley;
R Downes	Otley and Yeadon;
J Dunn	Ardsley and Robin Hood;
B Gettings	Morley North;
M Harland (Chair)	Kippax and Methley;
G Hussain	Roundhay;
G Hyde	Killingbeck and Seacroft;
A Khan	Burmantofts and Richmond Hill;
B Selby	Killingbeck and Seacroft;
C Townsley	Horsforth;
G Wilkinson	Wetherby;
B Flynn	Adel and Wharfedale;
S McKenna	Garforth and Swillington;
A Ogilvie	Beeston and Holbeck
Vacancy	

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13 -16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive apologies for absence (If any)</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To approve the minutes of the last meeting held on 8th March 2016</p> <p>(Copy attached)</p>	1 - 4
7			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the minutes (If any)</p>	
8			<p>LICENSING COMMITTEE - ANNUAL GOVERNANCE ARRANGEMENTS</p> <p>To consider the report of the City Solicitor seeking to establish the governance arrangements for the Licensing Committee for the 2016/17 Municipal Year; specifically dealing with the Terms of Reference for the Committee and its Sub-Committees, the Membership of the Sub-Committees and the officer delegation scheme</p> <p>(Report attached)</p>	5 - 24

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9			<p>LICENSING PROCEDURE RULES, THE CODE OF PRACTICE FOR DETERMINING LICENSING MATTERS AND PRESCRIBED LICENSING TRAINING</p> <p>To consider a report of the City Solicitor which sets out draft procedure rules relating to hearings and other meetings of the Licensing Committee and sub-committees and to seek Members approval to the adoption of these procedure rules. The report also requests consideration the Code of Practice for the Determination of Licensing Matters previously approved by Standards Committee and to seek Members to approve and resolve to follow the Code.</p> <p>(Report attached)</p>	25 - 44
10	Armley; City and Hunslet		<p>AMENDMENT TO THE COUNCIL'S LICENSING ACT 2003 STATEMENT OF LICENSING POLICY 2014-18</p> <p>To consider a report by of the Head of Elections, Licensing and Registration which sets out the responses to the two consultations relating to the introduction of a CIP for Armley and an amendment of the CIP for the City Centre.</p> <p>(Report attached)</p>	45 - 66
11			<p>UNMET DEMAND SURVEY: PROVISION OF HACKNEY CARRIAGE PROPRIETOR LICENCES</p> <p>To consider a report by of the Head of Elections, Licensing and Registration which sets out the proposed tender specification document considered appropriate to progress the procurement of an independent consultant.</p> <p>(Report attached)</p>	67 - 98

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12			<p>LICENSING COMMITTEE WORK PROGRAMME 2016/17</p> <p>To note the contents of the Licensing Committee Work Programme for 2016/17.</p> <p>(Copy attached)</p>	99 - 100
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting will take place on Tuesday 5th July 2016 at 10.00am in the Civic Hall, Leeds.</p>	
14		10.4(3)	<p>NOTIFICATION OF FIRST DRAFT EVENT MANAGEMENT PLAN FOR LEEDS FESTIVAL 2016</p> <p>To consider a report by of the Head of Elections, Licensing and Registration which sets out the first draft Management Plan for the 2016 Leeds Festival to be held at Bramham Park between the 26th and 28th August 2016.</p> <p>(Report attached)</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete</p>	101 - 120

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